THIRD ANNUAL
TCFV FINANCE CONFERENCE
for finance professionals from family violence programs

Leading by Numbers

March 26-27, 2020 | Sheraton Hotel & Conference Center | Georgetown, Texas
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Finance Professionals,

Welcome! The conference, Leading by Numbers, designed solely for finance professionals working in family violence organizations, is in its third year. Texas Council on Family Violence (TCFV) has created this conference for finance professionals, such as yourself, who diligently track how financial resources are spent and, along with leadership, set the standards and financial priorities of your organization. Critical decisions are made regularly by CEOs and Executive Directors who rely on the information provided by finance professionals. You process data and produce financial reports, as well as analyze and bring forward information to advance the shared mission and purpose of assisting families impacted by family violence. In many ways, you determine the success and impact of your agency’s programs.

This year, Leading by Numbers hosts presentations by nationally and statewide known experts. Leita Hart-Fanta, CPA, CGFM, CGAP principal at YellowBook-CPE.com, will expand your financial expertise by providing a detailed review of “Internal Controls.” On the second day, Dan Durst will enhance your knowledge of procurement by providing a two-part training on “Procurement Standards: Starting off on the right foot.” Back by popular demand is Pick Your Own breakout session; learn more about exempt status while listening to Katy Avenson, CPA principal at Avenson Hamann CPAs, LLP present “How to Keep Your Exempt Status” or learn more about indirect costs while listening to Dan Durst, Manager at Capital Edge Consulting present “Introduction to Indirect Cost Recovery.” We end the conference with two key funders: The Health and Human Services Commission and the Criminal Justice Division from the Office of the Governor.

This is your allotted time to network and connect with peers from across the state. We feel it is essential that you meet your colleagues and hear how they encounter many of the same issues and challenges you face daily. Be sure to stay in contact with them and remember to access the TCFV finance listserv, too! Take time to enjoy the beautiful hotel, the surroundings, and unique restaurants in Georgetown.

Thank you for sharing your knowledge and talents to advance the mission of your agency. Know that your work is genuinely helping families and making Texas a safer place.

Warm regards,

Gloria Aguilera Terry
CEO, Texas Council on Family Violence
**SCHEDULE - DAY ONE**

*Thursday, March 26, 2020*

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8:00-10:00 AM          REGISTRATION
*Pre-assembly 3*

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8:45-9:15 AM          WELCOME
*San Gabriel HJK*
Gloria A. Terry - CEO, Texas Council on Family Violence

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9:15-10:15 AM          INTERNAL CONTROLS
*San Gabriel HJK*
Leita Hart-Fanta, CPA, CGFM, CGAP - *YellowBook-CPE.com*

How do you make sure bad things don't happen? Controls! Leita will discuss how to define risks and apply controls to mitigate the risks – without creating a burdensome bureaucracy.

Objectives:
- How to define business risks
- How to mitigate risks with controls
- How to choose and strengthen essential controls
- How to identify and learn critical processes

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10:15-10:30 AM          BREAK
*Pre-Assembly 3*

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10:30-11:30 AM          INTERNAL CONTROLS *(continued)*
*San Gabriel HJK*
Leita Hart-Fanta, CPA, CGFM, CGAP - *YellowBook-CPE.com*

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11:30-12:00 PM          BREAK
*Pre-assembly 3*
Thursday, March 26, 2020 (continued)

12:00-1:00 PM LUNCHEON
Pre-assembly 3

1:00-2:00 PM INTERNAL CONTROLS (continued)
San Gabriel HJK
Leita Hart-Fanta, CPA, CGFM, CGAP - YellowBook-CPE.com

2:00-2:15 PM BREAK
Pre-assembly 3

2:15-3:15 PM INTERNAL CONTROLS (continued)
San Gabriel HJK
Leita Hart-Fanta, CPA, CGFM, CGAP - YellowBook-CPE.com

3:15-3:30 PM BREAK
Pre-assembly 3

3:30-4:30 PM INTERNAL CONTROLS (continued)
San Gabriel HJK
Leita Hart-Fanta, CPA, CGFM, CGAP - YellowBook-CPE.com

4:30-5:00 PM WRAP UP
San Gabriel HJK
Deborah Butts - Finance & Administrative Technical Manager, TCFV

Objectives:
• Networking and review morning schedule
**SCHEDULE - DAY TWO**

*Friday, March 27, 2020*

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**8:00-8:30 AM**

**CONTINENTAL BREAKFAST**

*Pre-assembly 3*

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**Pick Your Own breakout session:**

**8:30-9:30 AM**

**HOW TO KEEP YOUR EXEMPT STATUS**

*Belfort Meeting Room*

Katy Avenson, CPA - *Avenson Hamann CPAs, LLP*

Nonprofit tax rules can be complex and full of surprises. Katy will focus on activities that could jeopardize the exempt status of your organization and will discuss unrelated business income, private benefit, and governance best practices.

Objective:
- Recognize potential issues and minimize risk

*or...*

**8:30-9:30 AM**

**INTRODUCTION TO INDIRECT COST RECOVERY**

*San Gabriel HJK*

Dan Durst - *Manager, Capital Edge Consulting*

Organizations owe it to their mission and to their stakeholders to take full advantage of and recover every dollar of funding that is available. Unfortunately, many organizations still have not taken advantage of this benefit. Dan will focus on the basic principles of indirect cost recovery, including direct vs. indirect costs, pools vs. bases, allocation methods, cost principles, distorting items, proposal timelines, and the application of rates.

Objective:
- Recognize the significant benefits afforded by the implementation of the Uniform Guidance to negotiate rates for indirect cost recovery
PROCUREMENT STANDARDS: 
STARTING OFF ON THE RIGHT FOOT!
Dan Durst - Manager, Capital Edge Consulting

The Compliance Supplement has been updated, the audit teams are preparing, but is your organization complying with the 2 CFR 200 Procurement Standards? If your organization has not implemented the new Procurement Standards or has recently drafted new policies and procedures, this is a can't-miss session.

Objectives:

• Know the Uniform Guidance standards with which all non-Federal entities are required to comply when acquiring property or services with Federal funds

• Know the “Procurement Standards” set forth at 2 CFR 200.317 through 200.326 and understand facilitating competition in procurement

• Know the purpose and applicability of the Procurement Standards, required procurement methods, and the audit criteria applied in 2019
Friday, March 27, 2020 (continued)

12:00-1:00 PM  **LUNCHEON**
Pre-assembly 3

1:00-2:00 PM  **TEXAS HHSC PROCUREMENT PROCESS OVERVIEW**
San Gabriel HJK
Leticia Estrada - Manager, Texas Health and Human Services Commission (HHSC)

Leticia will discuss the liaison process, requisition entry requirements, kick-off meetings, standard timelines, internal and external reviews, and the evaluation process.

Objective:
• A recognized high-level overview of current procurement processes and procedural requirements

2:00-2:15 PM  **BREAK**
Pre-Assembly 3

2:15-3:15 PM  **GUIDE TO GRANTS**
San Gabriel HJK
Jason Buckner - Victim Services Program Manager, Criminal Justice Division, Office of the Governor

Jason will provide a brief explanation of the critical areas of the Office of the Governors grant guidance document entitled the Guide to Grants and will cover some of the more problematic areas of grant management.

Objective:
• Learn the requirements associated with grant funding

3:15-3:30 PM  **CLOSING**
San Gabriel HJK
Gloria A. Terry - CEO, Texas Council on Family Violence
Deborah Butts - Finance & Administrative Technical Manager, TCFV
CPE CREDIT FOR CPAS

Texas State Board of Public Accountancy recommends that you complete online the Claiming Continuing Professional Education Credits from a Non-Registered Sponsor form to obtain credit for this conference. The link for the form reporting is:

http://www.tsbpa.state.tx.us/forms/non-registered-sponsor.html

CEUs: 10 hours
SHERATON HOTEL & CONFERENCE CENTER MAP

March 26th

PRE-ASSEMBLY 3 FOYER registration all breaks luncheon

SAN GABRIEL HJK all sessions

March 27th

PRE-ASSEMBLY 3 FOYER breakfast all breaks luncheon

BELFORT MEETING ROOM & SAN GABRIEL HJK breakout sessions

SAN GABRIEL HJK all other sessions
**SPEAKERS**

**Katy Avenson, CPA** is a partner at Avenson Hamann CPAs in Austin, Texas. Her firm works primarily with nonprofit organizations, providing tax, consulting and interim CFO services. Katy attended the University of Texas at Austin and has more than 15 years of experience consulting with nonprofits on issues including taxable activities, maintaining exempt status, formation, and dissolution. She has worked with various types and sizes of nonprofit organizations, including charitable, social, community, and membership associations. Katy has served on several local nonprofit boards, and she volunteers with the Austin Chapter of CPAs, frequently leading free training courses to help nonprofit staff and board members navigate nonprofit tax rules. Katy is part of the Austin CPA Chapter Financial Literacy Committee and serves on the Nonprofit Organizations Conference Committee for the Texas Society of CPAs.

**Jason Buckner** is a native Texan who returned home after serving for five years as a Non-Commissioned Officer in the U.S Army. His past work history includes assignments with both the Texas Veterans Commission and the Department of Public Safety. Jason currently serves as the state VOCA, VAWA, and SASP Administrator with the Office of the Governor. He is committed to improving essential services for victims of crime and continues to have great compassion for the crime victims of our great state.

**Deborah Butts** is a proud employee of the Texas Council on Family Violence, working as the Finance and Administrative Technical Support Manager. She has extensive work experience encompassing budgeting, fiscal management, contract development and oversight, policy development, and implementation with federal, state, and local programs, working with elected officials, vendors, subcontractors, and community leaders and developing and presenting financial training. She received a Bachelor’s degree in Business Administration from the University of Texas at Tyler. Butts worked for the East Texas Council of Governments for 18 years, then the Tyler Economic Development Council. In the very early 90’s she worked for the Women’s Center of East Texas as a children’s services case manager.
**Dan Durst** has experience in various accounting and compliance issues related to government contracts. Dan's areas of expertise include Contractor Accounting & Compliance Risk Assessments, Cost Accounting Standards (CAS), Cost Allowability, Cost Proposal Preparation & Evaluation, Federal Acquisition Regulation (FAR), Forward Pricing Rate Development & Internal Rate Structures, and Incurred Cost Proposal Development. Dan is also well-versed in various levels of audit support including DCAA and Inspector General audits. Dan's industry experience includes defense, healthcare, pharmaceutical, and public sector. Dan has supervised and performed the audit of over 100 cost proposals submitted by prospective bidders for a Federal agency client. Dan completed the agreed-upon procedures which consisted of an evaluation of proposed direct labor, other direct costs, consultants, subcontractor pricing, and application of indirect rates including fee. He has assisted clients with complex cost accounting matters, indirect rate modeling, incurred cost submissions, estimating system reviews, evaluation of prime and subcontractor pricing, proposal development, audit support, and other regulatory compliance matters. Before joining Capital Edge, Dan was an audit supervisor and lead consultant for Clarke Leiper PLLC, a member of the AICPA's Government Audit Quality Center. He has previously held security clearances with the US Department of Defense, including U.S. DoD Secret Clearance. Dan holds a Bachelor of Science in Accounting with a minor in Information Technology, and a Master of Business Administration with a concentration in Accounting from George Mason University.

**Leticia Estrada** has worked with the State of Texas for almost 20 years and has 15+ years of procurement experience. She served the Department of Assistive and Rehabilitation Services processing procurements for 11 years. For three years, she oversaw the Procurement Policy and Training Team for the Comptroller’s Statewide Procurement Division. Leticia now oversees some of the state’s most difficult procurements as the Manager of Tier II Health Services for the Complex Procurement Section at the Health and Human Services Division. She has attended several educational opportunities with the University of Texas- her most recent accomplishment being the completion of the Governor’s Leadership Program. Leticia has two sons and is an Austin native.
Leita Hart-Fanta, CPA, CGFM & CGAP is an experienced facilitator, having led over 1200 full or multi-day seminars. She has also keynoted numerous conferences and developed over 25 distinct courses and speeches. She was named an “Outstanding Presenter” by the Institute of Internal Auditors in 2014. Leita is the founder of Yellowbook-CPE.com – a site for self-study courses for government auditors, which she founded in 1996. Leita currently develops audit and CPA training curriculums for Walmart and Deloitte. Leita is a graduate of the University of Texas at Austin with a bachelor’s in business administration, and she is a Certified Public Accountant, Certified Government Financial Manager, and Certified Government Audit Professional. She serves on the government conference planning committee for the Texas Society of CPAs, and is a member of the AICPA, TSCPA, IIA, and AGA. She lives with her fishing-obsessed husband and two beautiful tween daughters in Austin, Texas.

Gloria Aguilera Terry joined the Texas Council on Family Violence (TCFV) in January 2008 and was selected as CEO in 2013. Gloria guides and directs the statewide activities of TCFV, establishing and fostering statewide tactical partnerships, working with accomplished staff to provide outstanding services to programs, and strategically positioning TCFV to create the influence necessary to elevate the voices of survivors through the agencies that serve them.

Ms. Terry, a 2003 Leadership Texas graduate, holds a BBA from the University of Texas at El Paso. She currently serves as Chair of the Board for the National Network to End Domestic Violence and was previously Treasurer. She also offered her service and time as a member of both Collaborative Councils for the Judicial Commission for Children, Youth and Families and the Judicial Commission on Mental Health with the Texas Supreme Court; VAWA Planning Committee with the Governor’s Office; and member of the Texas Society of Association Executives. She is a past member of the Diversity Committee of the National Council of Juvenile and Family Court Judges.
Texas Council on Family Violence promotes safe and healthy relationships by supporting service providers, facilitating strategic prevention efforts, and creating opportunities for freedom from domestic violence.
TCFV BOARD OF DIRECTORS

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Ex-Officio Member
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34th Judicial District
El Paso, Texas
TCFV MEMBERS

Family Violence Programs

Aid to Victims of Domestic Abuse (AVDA)
Bay Area Turning Point
Brighter Tomorrows
Casa de Misericordia
Center Against Sexual and Family Violence (CASFV)
CHETNA
Crisis Center of Anderson and Cherokee Counties
Crisis Center of Comal County
Crisis Center of the Plains
Crisis Center of West Texas
Daya
Denton County Friends of the Family, Inc.
Domestic Violence Prevention, Inc.
East Texas Crisis Center
Eastland County Crisis Center, Inc.
Families in Crisis, Inc.
Family Abuse Center, Inc.
Family Crisis Center
Family Crisis Center of East Texas
Family Crisis Center, Inc.
Family Services of Southeast Texas
Family Shelter
Family Support Services
Family Violence Prevention Services, Inc.
FamilyTime Crisis and Counseling Center
Fannin County Family Crisis Center
First Step, Inc.
Focusing Families
Fort Bend County Women's Center, Inc.
Freedom House
Friendship of Women, Inc.
Gateway Family Services, Inc.
Genesis Women's Shelter & Support
Grayson County Crisis Center
Guadalupe Valley Family Violence Shelter
Hays-Caldwell Women's Center
Highland Lakes Family Crisis Center
Hope Alliance
Hope, Inc.
Hope's Door New Beginning Center
Houston Area Women's Center (HAWC)
Hutchinson County Crisis Center, Inc.
Johnson County Family Crisis Center
Mission Granbury, Inc.
Noah Project, Inc.
Resource and Crisis Center of Galveston County
Restoration Advocates
Safe Place of the Permian Basin
Safe Place, Inc.
SafeHaven of Tarrant County
Shelter Agencies for Families in East Texas (SAFE-T)
Southwest Family Life Centers, Inc.
The Ark Domestic Violence and Sexual Assault Shelter
The Bridge Over Troubled Waters
The Crisis Center
The Family Place
The Purple Door
The SAFE Alliance
Twin City Mission Domestic Violence Services Program
Wintergarden Women's Shelter, Inc.
Wise Hope Shelter & Crisis Center
Women In Need, Inc.
Women Together/Mujeres Unidas
Women's Center of Brazoria County
Women's Center of East Texas
Women's Protective Services of Lubbock, Inc.
Supporting Family Violence Programs

- Abigail’s Arms Cooke County Family Crisis Center
- Asian Family Support Services of Austin
- Cross Timbers Family Services
- Deaf Smith County Crisis Center
- Dove Project, Inc.
- Families to Freedom
- Family Crisis Center of the Big Bend, Inc.
- Healing Hearts Center
- Kendall County Women’s Shelter
- Mid-Coast Family Services
- Mosaic Family Services
- One Safe Place
- Safer Path Family Violence Shelter
- Texas Muslim Women’s Foundation, Inc.
- The Family Peace Project
- The Haven Family Shelter of McCulloch County, Inc.
- The Montrose Center
- The Salvation Army Domestic Violence Program

Community Partners

- Alternative at Emergence Health Network
- BCFS Health & Human Services
- Behavioral Adjustment Counseling Center (BACC)
- Beyond the Sparkle Foundation
- Broken Hearts and Calloused Hands
- Burleson County Attorney
- Collin County Council on Family Violence
- Comal County Criminal District Attorney
- Dallas Area Rape Crisis Center (DARCC)
- Equal Justice Center
- Evangelical Covenant Church (ECC)
- Family Care Connection
- First Judicial District of Texas Alternative Dispute Resolution Center
- Freedom From Fear Project
- Jane’s Due Process, Inc.
- Katy Christian Ministries
- LifeWorks
- Nueces County Attorney’s Office
- Panhandle Regional Planning Commission
- Parkland Hospital Victim Intervention Program/Rape Crisis Center
- Path of Righteousness Ministries
- Rebecca Cole, LCSW
- Sarah’s House
- STAR Council on Substance Abuse
- Tahirih Justice Center
- Tarrant County Pct. 1
- Texas Advocacy Project, Inc.
- Texoma Alliance to Stop Abuse, Inc.
- The Center for Cognitive Education, LLC
- The Harbor Children’s Alliance & Victim Center
- Travis County Counseling & Education Services
- Val Verde County Attorney’s Office
- Your New Beginning
UPCOMING TRAININGS

Tools for Transformation

TEXAS COUNCIL ON FAMILY VIOLENCE

17TH ANNUAL

BATTERING INTERVENTION & PREVENTION PROGRAM CONFERENCE

April 23 & 24, 2020
College Station, Texas
Texas A&M Conference Center
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TEXAS COUNCIL ON FAMILY VIOLENCE PROMOTES SAFE AND HEALTHY RELATIONSHIPS BY SUPPORTING SERVICE PROVIDERS, FACILITATING STRATEGIC PREVENTION EFFORTS, AND CREATING OPPORTUNITIES FOR FREEDOM FROM DOMESTIC VIOLENCE.