Family Violence Program Management

FVNet File Upload Data Format Guide

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HHSC - IT Social Services Applications

1. Overview

This document describes the data elements and file format for the 9 csv files exported from provider tool and then upload in to HHSC FVP website.

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The sections below define the categories in more detail and the order and data elements for each category.

2. File Naming Convention

This section describes the file naming convention for the files to be accepted from sites. There are 9 different categories of data collected in 9 separate CSV files. File name consists of 3 parts separated by underscore.

File Format:

1) YYYYMM_SITESHORTNAME_CLIENT.csv
2) YYYYMM_SITESHORTNAME_VICTIMIZATION.csv
3) YYYYMM_SITESHORTNAME_CLIENT_SERVICES.csv
4) YYYYMM_SITESHORTNAME_CLIENT_SERVED_BY_COUNTY.csv
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8) YYYYMM_SITESHORTNAME_SURVEY.csv
9) YYYYMM_SITESHORTNAME_AGGREGATE_DATA.csv

Part 1	Month and Year of the data reported for. Year is 4 digits Month should always be 2 digits. For Example, January should be entered as '01'
Part 2	Site short name of the reporting site. All upper case
Part 3	Name of Data Set. All upper case

File names are case sensitive. All letters should be in upper case.

Example File Names for SafePlace:

- 201601_AU1_CLIENT.csv
- 201601_AU1_VICTIMIZATION.csv
- 201601_AU1_CLIENT_SERVICES.csv
- 201601_AU1_CLIENT_SERVED_BY_COUNTY.csv
- 201601_AU1_CLIENT_SERVED_BY_LANGUAGE.csv
- 201601_AU1_EDUCATION_PRESENTATION.csv
- 201601_AU1_HOTLINE_CALLS.csv
- 201601_AU1_SURVEY.csv
- 201601_AU1_ AGGREGATE_DATA.csv

Note: 'AU1' is the SITE Short Name for SafePlace

3. Client Level Information

3.1 Client demographic information

Data Element	Description	Required?	Possible Values	Validation
Client_Id	This is unique client id for the specific SITE ID is assigned to the client by provider.	Y	Examples: 80923 Abc234566 Spabggj23-2424	Client Id allowed characters are alphanumeric and dashes (-). This field is optional for SNRP and/or EIF contracts that do not provide direct services.
Age	Specific age at the last day of the reporting month	N	Number	If value is provided, it should be greater than zero. This field is optional for SNRP and/or EIF contracts that do not provide direct services.
Age_Status	If Age is missing, provide the reason	N Conditionally mandatory.	Lookup Table AGE_STATUS	If age is not provided then Age Status is mandatory. This field is optional for SNRP and/or EIF contracts that do not provide direct services.
Ethnicity	This is race-ethnicity of the client.	Y	Lookup Table ETHINICITY	These fields are optional for SNRP and/or EIF contracts that do not provide direct services.
Veteran_Status	Is Veteran?	Y	Lookup Table VETERAN_STATUS	
Gender	This is the gender of the client.	Y	Lookup Table GENDER	
TANF_Date_Completed	Date TANF form was completed.	N	Date	These fields are optional for SNRP and/or EIF contracts that do not provide direct services.
TANF_Status	This is the status of the TANF.	N	Lookup Table TANF_STATUS	

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					See Validation for TANF Date
Total_Shelter_Days	This is the no of days client stayed in shelter	Y	Number		This field should be 0 for all non-residential clients.

- Sites should provide client data for the below scenarios only,
    - If at least one service is provided for that month
    - OR
    - If victimization is reported for that month
    - OR
    - If shelter days provided

- If Data Element has lookup table listed under 'Possible Values' column in the above table then the code should be provided in the file

Sample Data

Client_Id	Age	Age_Status	Ethinicity	Veteran_Status	Gender	Tanf_Date_Completed	Tanf_Status	Total_Shelter_Days
1001	27		AIAN	Y	M	1/12/2016	E	20
1002		R	ASN	U	R		NF	0

3.2 Victimization Information

Data Element	Description	Required?	Possible Values	Validation
Client_Id	This is unique client id for the specific SITE ID is assigned to the client by provider.	Y	Examples: 80923 Abc234566 Spabggj23-2424	Client Id allowed characters are alphanumeric and dashes (-). This field is optional for SNRP and/or EIF contracts that do not provide direct services.
Type_of_Abuse	Type of abuse experienced. Multiple values are possible.	Y	Lookup Table <u>ABUSE_TYPE</u>	These fields are optional for SNRP and/or EIF contracts that do not provide direct services. When passing victimization information, all fields are mandatory.
Youth_IPV_Victim_Status	Is client Youth IPV Victim?	Y	Lookup Table <u>YOUTH_IPV_STATUS</u>	
Victim_Abuser_Relationship	This is the Offender/abuser's relationship to abuser.	Y	Lookup Table <u>ABUSER_RELATIONSHIP</u>	
Incident_County	County where incident occurred.	Y	Lookup Table <u>COUNTY</u>	

- Sites will provide one victimization record per client in a submission if available.
- When a victimization is reported then it must have an accompanying record in the services file
- HHSC would expect to have a victimization reported for each fiscal year, meaning if a client came for services in August and reported a victimization then that record would need to come over again in September for the new fiscal year assuming client is still getting services
- If Data Element has lookup table listed under 'Possible Values' column in the above table then the code should be provided in the file

Sample Data

Client_Id	Type_of_Abuse	Youth_IPV_Victim_Status	Victim_Abuser_Relationship	Incident_County
1001	P;E;SK	Y	DATE	9
1002	R	U	U	OS

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3.3 Client Services

Data Element	Description	Required?	Possible Values	Validation
Client_Id	This is unique client id for the specific SITE ID is assigned to the client by provider.	Y	Examples: 80923 Abc234566 Spabggj23-2424	Client Id allowed characters are alphanumeric and dashes (-). These fields are optional for SNRP and/or EIF contracts that do not provide direct services. All data elements are required for file to be accepted for those sites reporting client services. See validation section for additional rules.
Service_Type	This is the service type provided.	Y	Lookup Table SERVICE_TYPE	
Is_Residential	Is Residential?	Y	Y or N	
Funding_Source	Ability to assign a funding source to service	Y	Lookup Table FUNDING_SOURCE	
Total_Service_Contacts	Number of service contacts per service type per day	Y	Number	
Service_Date	Date Service was provided	Y	Date	
Service_County	County in which the service provided	Y	Lookup table COUNTY	
Service_Channel	How was service provided?	Y	Lookup table SERVICE_CHANNEL	

- There will be separate rows for each service provided to client.
- If Data Element has lookup table listed under 'Possible Values' column in the above table then the code should be provided in the file

Sample Data

Client_Id	Service_Type	Is_Residential	Funding_Source	Total_Service_Contacts	Service_Date	Service_County	Service_Channel
1001	OY	Y	RES	2	1/12/2016	10	FTF
1002	FVE	N	NONRES	3	1/15/2016	50	FTFT

4. Site Level Information

4.1 Aggregate Client County information

Data Element	Description	Required?	Possible Values	Validation
County_Of_Residence	This is the county of residence of clients served.	Y	Lookup Table COUNTY	All data elements are required for file to be accepted if the site is reporting data in this table. These fields are optional for SNRP and/or EIF contracts that do not provide direct services.
Total_New_Clients_Served	Unique number of new clients served within the reporting year (state FY), e.g., all current clients are considered "new" in the first month of the reporting year. After the first month, only the new clients are included as new in each subsequent month.	Y	Number	

- This is the aggregate of **new clients served** by county in that reported month
- If Data Element has lookup table listed under 'Possible Values' column in the above table then the code should be provided in the file

Sample Data

County_Of_Residence	Total_New_Clients_Served
1	50
12	25

4.2 Aggregate Client Language information

Data Element	Description	Required?	Possible Values	Validation
Preferred_Language	This is the preferred language of clients served.	Y	Lookup Table LANGUAGE	All data elements are required for file to be accepted if the site is reporting data in this table. These fields are optional for SNRP and/or EIF contracts that do not provide direct services.
Total_New_Clients_Served	Unique number of new clients served within the reporting year (state FY), e.g., all current clients are considered "new" in the first month of the reporting year. After the first month, only the new clients are included as new in each subsequent month.	Y	Number	

- This is the aggregate of **new client's served** by language in that reported month
- If Data Element has lookup table listed under 'Possible Values' column in the above table, then the code should be provided in the file

Sample Data

Preferred_Language	Total_New_Clients_Served
ENG	20
SPA	30

4.3 Education Presentations

Data Element	Description	Required?	Possible Values	Validation
Education_Type	This is the type of education provided.	Y	Lookup Table EDUCATION_TYPE	All data elements are required for file to be accepted.
Topics_Covered	This is the topics covered for the education provided. Multiple values possible for this field.	Y	Lookup Table TOPIC_TYPE	All topics are acceptable under all funding sources.
Funding_Source	Type of funding source for the education type provided	Y	Lookup Table FUNDING_SOURCE	Total Youth and Adult attendance count is an estimate only.
Total_Adult_Attendance	Number of adult participants by Education Type	Y	Number	
Total_Youth_Attendance	Number of youth participants by Education Type	Y	Number	Make sure attendance count is for that session/sessions
Event_County	County where event was held	Y	Lookup Table COUNTY	
No_Of_Sessions	Number if sessions conducted by Education Type	Y	Number	

- Multiple education presentation rows are allowed for the same education types
- If Data Element has lookup table listed under 'Possible Values' column in the above table, then the code should be provided in the file

Sample Data

Education_Type	Topics_Covered	Funding_Source	Total_Adult_Attendance	Total_Youth_Attendance	Event_County	No_Of_Sessions
CE	DOMV;FL;GR	RES	200	10	3	2
PT	CHILD;HR	EIFD	25	75	227	1

4.4 Hotline calls

Data Element	Description	Required?	Possible Values	Validation
Hotline_Call_Type	This is the hotline call type.	Y	Lookup Table CALL_TYPE	All 'Hotline_Call_Type' values should be entered in the file even Total_Calls value is 0
Total_Calls	Number of calls for each hotline type.	Y	Number	

- If Data Element has lookup table listed under 'Possible Values' column in the above table then the code should be provided in the file

Sample Data

Hotline_Call_Type	Total_Calls
BATREF	100
FV	200
OFV	0
DENLOS	0
REFOTH	0
REFTMP	0
DENOTH	0
SHLTRO	0

4.5 Aggregate Data

Data Element	Description	Required?	Possible Values	Validation
VOLNTR_COUNT	Number of FV volunteers per month	Y	Number	All users may report this, however not all users will have data to report every month.

If there is no data to report, the numbers in this table should reflect 0 rather than being blank. |
VOLNTR_HOURS	Number of FV volunteer hours per month	Y	Number	
LGBTQ_COUNT	Number of clients self-identified as LGBTQ	Y	Number	
LANGSVCS_COUNT	Number of clients needing language services such as interpretation	Y	Number	

Sample Data:

Aggregate_Data_Type	Aggregate_Count
VOLNTR_COUNT	100
VOLNTR_HOURS	2000
LGBTQ_COUNT	5
LANGSVCS_COUNT	3

4.6 Survey

Data Element	Description	Required?	Possible Values	Validation
Survey_Type	This is the type of survey.	Y	Lookup Table SURVEY_TYPE	This data is not required for SNRP and EIF contracts, only sites with residential and non-residential contracts will report this.
No_Of_Surveys_Comp_Res_Outcome	Number of Surveys completed for Resource Outcome	Y	Number	
Yes_Resource_Outcome	Number of YES responses to Resource Outcome	Y	Number	If there is no data to report surveys, still it is required to enter all Survey_Type values in the file with 0 value for No_Of_Surveys, Yes_Resource_Outcome and Yes_Safety_Outcome
No_Of_Surveys_Comp_Safety_Outcome	Number of Surveys completed for Safety Outcome	Y	Number	
Yes_Safety_Outcome	Number of YES responses to Safety Outcome	Y	Number	

- If Data Element has lookup table listed under 'Possible Values' column in the above table, then the code should be provided in the file.

Sample Data:

This format should be used for uploads starting from Sept 2018

Survey_Type	No_Of_Surveys_Comp _Res_Outcome	Yes_Resource _Outcome	No_Of_Surveys _Comp_Safety_ Outcome	Yes_Safety_Outcome
SHLTR	21	18	32	30
SPTADV	13	6	56	44
COUNSL	14	4	12	7
SPTGRP	16	9	56	34

5. Support for multiple Shelter (Residential) funding sources

FVNET system will support to accept data from multiple shelter locations in single upload starting FY2018 i.e. Sept 2017. Each location should have different funding source type. There is no change in the csv files format (no new fields added or deleted) except that new funding source value is added. At this point, supporting only one additional funding source though FVNET system can support more, changes need to be coordinated with business and providers.

    Main location   - HHSC Shelter (RES)
    Additional location   - HHSC Shelter A (RESA)

To accomplish this, the following changes are required.

Providers - Export function

Providers who have a contract to serve the clients from more than one shelter location (not satellite) then data entry system (Osnium or any other 3rd party product) should handle multiple funding sources. Export function should assign the appropriate funding source in all the csv files wherever funding source data is provided currently.

FVNET - Contract setup

FVNET admin has to setup new contract with additional Shelter funding source for that provider with effective date in HHSC FVNET application.

Merge scenario

In an instance where one provider acquiring shelter from another provider, primary provider will have to support multiple shelters using one data entry application/data base. Primary provider

"Export" function should produce one set of 9 csv files for the reporting month for both Shelter locations.

Requirements for the first upload month while uploading the data under primary provider site for the clients getting services from merger shelter:

- Client id's should be unique in the csv files though the data combined from both shelter locations
- Consider all clients from the merger location as 'NEW'. This is important for Client Count by Language/County csv files. (Note: If the upload month happens to be start of the FY, then all clients from both shelters needs to be reported as new clients)
- Merger site clients should be assigned RESA funding source for the clients receiving shelter services
- Merger site clients can be sent with shelter days alone in Client file for continuing clients (assuming no other services received so no data in Services file for that client)
- TANF data in client file should be reported for merger site clients when uploading first time under acquired site. (Note: If the upload month happens to be start of the FY, then TANF data needs to be reported for both primary and merger site clients)

HHSC FVNET admin should end the contract of the previous provider (merger shelter) and setup new shelter contract for the primary provider with Shelter A funding source.

6. Lookup Tables

6.1 ETHNICITY

Code	Description
BLK	Black or African American
AIAN	American Indian/Alaskan Native
ASN	Asian
HISP	Hispanic or Latino
NHPI	Native Hawaiian/other Pacific Islander
WHT	White
MRAC	Multi-racial
U	Unknown
O	Other
R	Refused

6.2 GENDER

Code	Description
F	Female
M	Male
U	Unknown
TMTF	Transgender Male to Female
TFTM	Transgender Female to Male
O	Other
R	Refused

6.3 TANF_STATUS

Code	Description
E	Eligible
I	Ineligible
NF	No Form on File
R	Refused

6.4 ABUSE_TYPE

Code	Description
P	Physical
E	Emotional/Psychological/Verbal
SK	Stalking
SX	Sexual
R	Refused
N	None

6.5 ABUSER_RELATIONSHIP

Code	Description
DATE	Dating Relationship
FSIP	Current or Former Spouse or Intimate Partner
OFH	Other Family/Household Member
U	Unknown
O	Other

6.6 COUNTY

Code	Description
1	ANDERSON
2	ANDREWS

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3	ANGELINA
4	ARANSAS
5	ARCHER
6	ARMSTRONG
7	ATASCOSA
8	AUSTIN
9	BAILEY
10	BANDERA
11	BASTROP
12	BAYLOR
13	BEE
14	BELL
15	BEXAR
16	BLANCO
17	BORDEN
18	BOSQUE
19	BOWIE
20	BRAZORIA
21	BRAZOS
22	BREWSTER
23	BRISCOE
24	BROOKS
25	BROWN
26	BURLESON
27	BURNET
28	CALDWELL
29	CALHOUN
30	CALLAHAN
31	CAMERON
32	CAMP
33	CARSON
34	CASS
35	CASTRO
36	CHAMBERS
37	CHEROKEE
38	CHILDRESS
39	CLAY
40	COCHRAN
41	COKE
42	COLEMAN
43	COLLIN
44	COLLINGSWORTH
45	COLORADO

46	COMAL
47	COMANCHE
48	CONCHO
49	COOKE
50	CORYELL
51	COTTLE
52	CRANE
53	CROCKETT
54	CROSBY
55	CULBERSON
56	DALLAM
57	DALLAS
58	DAWSON
59	DEAF SMITH
60	DELTA
61	DENTON
62	DEWITT
63	DICKENS
64	DIMMIT
65	DONLEY
66	DUVAL
67	EASTLAND
68	ECTOR
69	EDWARDS
70	ELLIS
71	EL PASO
72	ERATH
73	FALLS
74	FANNIN
75	FAYETTE
76	FISHER
77	FLOYD
78	FOARD
79	FORT BEND
80	FRANKLIN
81	FREESTONE
82	FRIO
83	GAINES
84	GALVESTON
85	GARZA
86	GILLESPIE
87	GLASSCOCK
88	GOLIAD

89	GONZALES
90	GRAY
91	GRAYSON
92	GREGG
93	GRIMES
94	GUADALUPE
95	HALE
96	HALL
97	HAMILTON
98	HANSFORD
99	HARDEMAN
100	HARDIN
101	HARRIS
102	HARRISON
103	HARTLEY
104	HASKELL
105	HAYS
106	HEMPHILL
107	HENDERSON
108	HIDALGO
109	HILL
110	HOCKLEY
111	HOOD
112	HOPKINS
113	HOUSTON
114	HOWARD
115	HUDSPETH
116	HUNT
117	HUTCHINSON
118	IRION
119	JACK
120	JACKSON
121	JASPER
122	JEFF DAVIS
123	JEFFERSON
124	JIM HOGG
125	JIM WELLS
126	JOHNSON
127	JONES
128	KARNES
129	KAUFMAN
130	KENDALL
131	KENEDY

132	KENT
133	KERR
134	KIMBLE
135	KING
136	KINNEY
137	KLEBERG
138	KNOX
139	LAMAR
140	LAMB
141	LAMPASAS
142	LA SALLE
143	LAVACA
144	LEE
145	LEON
146	LIBERTY
147	LIMESTONE
148	LIPSCOMB
149	LIVE OAK
150	LLANO
151	LOVING
152	LUBBOCK
153	LYNN
154	MADISON
155	MARION
156	MARTIN
157	MASON
158	MATAGORDA
159	MAVERICK
160	MCCULLOCH
161	MCLENNAN
162	MCMULLEN
163	MEDINA
164	MENARD
165	MIDLAND
166	MILAM
167	MILLS
168	MITCHELL
169	MONTAGUE
170	MONTGOMERY
171	MOORE
172	MORRIS
173	MOTLEY
174	NACOGDOCHES

175	NAVARRO
176	NEWTON
177	NOLAN
178	NUECES
179	OCHILTREE
180	OLDHAM
181	ORANGE
182	PALO PINTO
183	PANOLA
184	PARKER
185	PARMER
186	PECOS
187	POLK
188	POTTER
189	PRESIDIO
190	RAINS
191	RANDALL
192	REAGAN
193	REAL
194	RED RIVER
195	REEVES
196	REFUGIO
197	ROBERTS
198	ROBERTSON
199	ROCKWALL
200	RUNNELS
201	RUSK
202	SABINE
203	SAN AUGUSTINE
204	SAN JACINTO
205	SAN PATRICIO
206	SAN SABA
207	SCHLEICHER
208	SCURRY
209	SHACKELFORD
210	SHELBY
211	SHERMAN
212	SMITH
213	SOMERVELL
214	STARR
215	STEPHENS
216	STERLING
217	STONEWALL

218	SUTTON
219	SWISHER
220	TARRANT
221	TAYLOR
222	TERRELL
223	TERRY
224	THROCKMORTON
225	TITUS
226	TOM GREEN
227	TRAVIS
228	TRINITY
229	TYLER
230	UPSHUR
231	UPTON
232	UVALDE
233	VAL VERDE
234	VAN ZANDT
235	VICTORIA
236	WALKER
237	WALLER
238	WARD
239	WASHINGTON
240	WEBB
241	WHARTON
242	WHEELER
243	WICHITA
244	WILBARGER
245	WILLACY
246	WILLIAMSON
247	WILSON
248	WINKLER
249	WISE
250	WOOD
251	YOAKUM
252	YOUNG
253	ZAPATA
254	ZAVALA
U	Unknown
OS	Out of State
OC	Out of Country
R	Refused

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6.7 SERVICE_TYPE

Code	Description
EIFESO	EIF-Economic Stability-Other
OY	Overnight Stay for Youth
FVO	Family Violence Option
EO	Emergency Orientation
EIFLSO	EIF-Legal Services-Protective Orders
EIFLSD	EIF-Legal Services-Divorce
EIFLSC	EIF-Legal Services-Child Custody
EIFLSS	EIF-Legal Services-Child Support
EIFLSV	EIF-Legal Services-Child Visitation
EIFLSP	EIF-Legal Services-Child Protective Services
EIFLSI	EIF-Legal Services-Immigration
EIFLSH	EIF-Legal Services-Housing
EIFF	EIF-Legal Services-Financial
EIFLS	EIF-Legal Services-Other
EIFESH	EIF-Economic Stability-Housing Assistance
EIFESE	EIF-Economic Stability-Educational Assistance
EIFESJ	EIF-Economic Stability-Employment Assistance
EIFESS	EIF-Economic Stability-Childcare/Ancillary Support
EIFMHC	EIF-Mental Health-Counseling
EIFMHO	EIF-Mental Health-Other
EDU	Educational Arrangement for Children
CA	Client Assistance
CS	Child Services
CR	Child Recreation or Social Group
TR	Transportation
MC	Medical Care
ENTER	Enter Shelter
EXIT	Exit Shelter
IS	Intervention Services
IRCS	Information and Referral-Community Services
IRE	Information and Referral-Employment
LA	Legal Assistance
SGRP	Support Groups
ORIENT	Orientation
CT	Counseling/Therapy
MA	Medical accompaniment

6.8 FUNDING_SOURCE

Code	Description
RES	HHSC Shelter
RESA	HHSC Shelter A
NONRES	HHSC Non-Residential
SLITE	HHSC Satellite
SNRP	HHSC SNRP
EIF	HHSC EIF
RESARP	HHSC Shelter American Rescue Plan
RARPC	HHSC Shelter ARP COVID Mitigation
NRARP	HHSC Non-Residential American Rescue Plan
NRARPC	HHSC Non-Residential ARP COVID Mitigation
SNRARP	HHSC SNRP American Rescue Plan

6.9 SERVICE_CHANNEL

Code	Description
FTF	Face to Face
FTFT	Face to Face Technology
TEL	Telephone
WRITE	Written

6.10 LANGUAGE

Code	Description
ENG	English
SPA	Spanish
ASL	American Sign Language
VIET	Vietnamese
CANT	Cantonese
URDU	Urdu
KOR	Korean
ARAB	Arabic
CHIN	Chinese
FRE	French
TAGA	Tagalog
GER	German
ITL	Italian
RUS	Russian

O	Other
AMH	Amharic
BUR	Burmese
FAR	Farsi
HIN	Hindi
JPN	Japanese
NEP	Nepali
THAI	Thai

6.11 EDUCATION_TYPE

Code	Description
CE	Community Education
PT	Professional Training
CA	Community Awareness
VT	Volunteer Training

6.12 TOPIC_TYPE

Code	Description
DOMV	Domestic Violence Awareness Month
DATV	Dating Violence
UP	Issues related to an underserved population
FVI	General Family Violence Information
FL	Financial Literacy
BI	Bystanders Intervention
CC	Cultural Competence
DYNA	Dynamics of Abuse
GR	Gender Roles
HR	Healthy Relationships
MHFV	Intersection of Mental Health and Family Violence
DOMVO	Domestic Violence Overview, Dynamics and Services
CHILD	Children
CONFID	Confidentiality
CCR	Coordinated Community Response
IM	Immigration
CCJ	Civil/Criminal Justice
TECH	Technology
PROT	Protective Orders
PV	Primary Prevention of Violence
SP	Safety Planning

Code	Description
VR	Victim Rights
FVLS	Family Violence and the Legal System
CSRFV	Community Specific Request-Family Violence
FVA	Family Violence Awareness
O	Other

6.13 SURVEY_TYPE

Code	Description
SHLTR	Shelter Survey
SPTADV	Support Services and Advocacy Survey
COUNSL	Counseling Survey
SPTGRP	Support Group Survey

6.14 CALL_TYPE

Code	Description
BATREF	Battered/Offender Referral
FV	Hotline Calls From or About Family Violence
OFV	Other Family Violence Related Calls
DENLOS	Hotline Call Seeking Shelter - Denied Due to Lack of Space
REFOTH	Hotline Call Seeking Shelter - Referrals to Another Family Violence Shelter
REFTMP	Hotline Call Seeking Shelter - Referrals to Temporary Shelter Due to Lack of Space
DENOTH	Hotline Call Seeking Shelter - Denied for Other Reasons
SHLTRO	Hotline Call Seeking Shelter - Shelter Obtained

6.15 AGE_STATUS

Code	Description
R	Refused
U	Unknown
UA	Unknown Adult
UC	Unknown Child

6.16 VETERAN_STATUS

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Code	Description
Y	Yes
N	No
U	Unknown
R	Refused

6.17 YOUTH_IPV_STATUS

Code	Description
Y	Yes
N	No
U	Unknown
R	Refused

7. Additional Validations

7.1 SITE / Contract / Funding Source validation

SITE should provide valid funding source code in the files as per the contract.

Examples:

Site Short Name	Site Full Name	Funding Source Code	Funding Src Desc
AU1	Travis County Domestic Violence/Sexual Assault Center	RES	HHSC Shelter
AU1	Travis County Domestic Violence/Sexual Assault Center	SNRP	HHSC SNRP
ELD	Eastland County Crisis Center, Inc	NONRES	HHSC Non-Residential

7.2 Funding Source & Service Type validation

Table describes the valid Service Types for each Funding Source. SITE should provide appropriate Service Type based one the Funding Source

Funding Source Code	Funding Source Description	Service Type Code	Service Type Description
RES RESARP RARPC	HHSC Shelter	CA	Client Assistance
		CR	Child Recreation or Social Group
		CS	Child Services
		CT	Counseling/Therapy
		EDU	Educational Arrangement for Children
		EO	Emergency Orientation
		ENTER	Enter Shelter
		EXIT	Exit Shelter
		FVO	Family Violence Option
		IRCS	Information and Referral-Community Services
		IRE	Information and Referral-Employment
		IS	Intervention Services
		LA	Legal Assistance
		MC	Medical Care
		ORIENT	Orientation
		OY	Overnight Stay for Youth
		SGRP	Support Groups
		TR	Transportation
		MA	Medical accompaniment
SLITE	HHSC Satellite	CA	Client Assistance
		CR	Child Recreation or Social Group
		CS	Child Services
		CT	Counseling/Therapy
		EDU	Educational Arrangement for Children
		EO	Emergency Orientation
		ENTER	Enter Shelter
		EXIT	Exit Shelter
		FVO	Family Violence Option
		IRCS	Information and Referral-Community Services
		IRE	Information and Referral-Employment
		IS	Intervention Services
		LA	Legal Assistance
		MC	Medical Care
		ORIENT	Orientation
		OY	Overnight Stay for Youth
		SGRP	Support Groups
		TR	Transportation

		MA	Medical accompaniment
NONRES NRARP NRARPC	HHSC Non-Residential	CA	Client Assistance
		CR	Child Recreation or Social Group
		CS	Child Services
		CT	Counseling/Therapy
		EDU	Educational Arrangement for Children
		EO	Emergency Orientation
		FVO	Family Violence Option
		IRCS	Information and Referral-Community Services
		IRE	Information and Referral-Employment
		IS	Intervention Services
		LA	Legal Assistance
		MC	Medical Care
		ORIENT	Orientation
		SGRP	Support Groups
		TR	Transportation
		MA	Medical accompaniment
SNRP SNRARP	HHSC SNRP	CA	Client Assistance
		CR	Child Recreation or Social Group
		CS	Child Services
		CT	Counseling/Therapy
		EDU	Educational Arrangement for Children
		EO	Emergency Orientation
		FVO	Family Violence Option
		IRCS	Information and Referral-Community Services
		IRE	Information and Referral-Employment
		IS	Intervention Services
		LA	Legal Assistance
		MC	Medical Care
		ORIENT	Orientation
		SGRP	Support Groups
		TR	Transportation
EIF	HHSC EIF	EIFESS	EIF-Economic Stability-Childcare/Ancillary Support
		EIFESE	EIF-Economic Stability-Educational Assistance
		EIFESJ	EIF-Economic Stability-Employment Assistance
		EIFESH	EIF-Economic Stability-Housing Assistance
		EIFESO	EIF-Economic Stability-Other
		EIFLSC	EIF-Legal Services-Child Custody
		EIFLSP	EIF-Legal Services-Child Protective Services
		EIFLSS	EIF-Legal Services-Child Support

		EIFLSV	EIF-Legal Services-Child Visitation
		EIFLSD	EIF-Legal Services-Divorce
		EIFF	EIF-Legal Services-Financial
		EIFLSH	EIF-Legal Services-Housing
		EIFLSI	EIF-Legal Services-Immigration
		EIFLS	EIF-Legal Services-Other
		EIFLSO	EIF-Legal Services-Protective Orders
		EIFMHC	EIF-Mental Health-Counseling
		EIFMHO	EIF-Mental Health-Other

7.3 TANF Date Validation

TANF_STATUS Code	Description	Validation for TANF_DATE
E	Eligible	Date is required, it should be the date form was completed
I	Ineligible	Date is required, it should be the date form was completed
NF	No Form on File	No date is required
R	Refused	Date is required, it should be the date the client refused to complete the form